

**SQUADRON, AIR TRAINING CORPS**

Non-Public Sports and Welfare Fund (Charity Exception Order) No. ....

**Trustee Declaration Form**

Please complete this form in **block capitals**

Title		First Name		Surname	
Present Address					
Postcode					
Tel No			Email Address		
Dates at Present Address		From		To	

(If less than 5 years, please give previous address details on a separate attached sheet)

All applicants must satisfy statutory requirements issued by the Charity Commissioners and under the Safeguarding Vulnerable Groups Act 2006 in order to become a trustee, and are therefore required to sign the following declaration. If you are not clear about any of the criteria, please contact the Squadron or Wing Chairman.

**I declare that:**

- a. I am willing to take on the role of trustee and will undertake to fulfil my responsibilities and duties as a Squadron Committee Trustee of .....Squadron, Air Training Corps in good faith, in accordance with the law and the trustee' aims and objectives.
- b. I am over 18 years of age.
- c. I am not an un-discharged bankrupt.
- d. I have not previously been removed from the trusteeship of a charity by a court, or the Charity Commissioners
- e. I am not under a disqualification order under the Company Directors' Disqualification Act 1986.
- f. I am, in light of the above, not disqualified by virtue of sections 178 and 179 Charities Act 2011 from acting as a charity trustee.
- g. I have not been convicted at any time of any offence involving deception or dishonesty, unless the conviction is regarded as 'spent'
- h. I have not at any time had a child removed from my care under a court order, nor have I had a supervision order made in respect of a child in my care.
- i. I have not, at any time, been found guilty by a court of any offence concerning children or young people under the age of 18 years, nor bound over, placed on probation, cautioned, issued a formal warning or Order or discharged conditionally or absolutely in relation to such type of offences.

**OFFICIAL – SENSITIVE PERSONAL** (When Completed)

- j. I understand that because my trusteeship may involve substantial contact with persons under the age of 18 years, and that any conviction, caution, warning or order which would be regarded as ‘spent’ for other purposes, must be disclosed.
- k. I will disclose any and all convictions under the Rehabilitation of Offender’s Act (Exceptions) Order 1975.
- l. I am not a person barred from undertaking a regulated activity by virtue of the Safeguarding Vulnerable Groups Act 2006.
- m. I have no unspent convictions for specified terrorism offences.
- n. I have no unspent convictions for any money laundering offences.
- o. I have no unspent convictions for any bribery offences.
- p. I have no unspent convictions for the offence of contravening a Charity Commission Order or Direction.
- q. I have no unspent conviction for offences of misconduct in public office, perjury, or perverting the course of justice,
- r. I have no unspent convictions for aiding attempting or abetting the above offences.
- s. I am not on the sex offenders register.
- t. I have no unspent sanction for contempt of Court.
- u. I have not been found guilty of disobeying a Commission Order.
- v. I am not a designated person (for the purpose of any legislation relating to anti-terrorism)
- w. I will notify the Squadron Chairman or Secretary in writing as soon as reasonably practicable in the event that circumstances above should change.

The Squadron Association and Committee do not discriminate on the grounds of unrelated criminal convictions. Having committed or been convicted of a criminal offence does not necessarily mean that you will be excluded from trusteeship. Any disclosure should be declared on a separate sheet of paper and attached to this form.

**Declaration**

I confirm that all of the above information is correct to the best of my knowledge and belief.

Signature:

Name:

Date:

.....  
.....  
.....

**DPA 2018. This form contains personal data as defined by the DPA 2018. The RAFAC will protect the personal data provided and ensure that it is not passed to anyone who is not authorized to see it. The Information provided will be processed in accordance with the regulation contained in the Act and the RAFAC privacy notice which is available at the links below:**

<https://www.raf.mod.uk/aircadets/the-hangar/staff-resources/>   [RAFAC Privacy Notice Cadet](#)   [RAFAC Privacy Notice CFAV](#)